

# United Way Campaign Report Packet

Company name \_\_\_\_\_ Campaign Coordinator \_\_\_\_\_  
 Mailing address \_\_\_\_\_ Campaign Coordinator email \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_ Loaned Executive \_\_\_\_\_  
 Email address \_\_\_\_\_ Loaned Executive Phone Number \_\_\_\_\_  
 Phone number \_\_\_\_\_ Fax number \_\_\_\_\_ Returned to United Way by \_\_\_\_\_

	# of Donors	Pledge Amount	Amount paid now
<b>Corporate Gift</b> Contribution from company. Please DO NOT count employee contributions with this number	N/A		
<b>Employee Gift s</b> (Cash, Check, Credit Card And Direct Bill)			
<b>Payroll Deduction</b>			N/A
<b>Special fundraisers</b> —Include the total amount raised through special events (i.e., bake sales, car washes, lunches, auctions, etc.) Prefer Cashier's Check for Cash	N/A		
<b>TOTAL</b>			



United Way of Fort Smith Area  
 320 South 18th  
 P. O. Box 2300  
 Fort Smith, AR 72902  
 479.782.1311  
 479.782.3505 FAX

For United Way Office Use Only  
 Received by: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Data entered by: \_\_\_\_\_  
 Date: \_\_\_\_\_

## I M P O R T A N T

**TOTAL number of employees at the company/agency:** \_\_\_\_\_

We will begin deductions for this campaign on: \_\_\_\_\_  
 We prefer our payroll deduction statement mailed ( ) or e-mailed ( )  
 Quarterly     Monthly     No statement, please

**Please make a copy of this envelope for your records.**

**BEFORE YOU SEAL THIS ENVELOPE, INCLUDE A COPY OF ALL PLEDGE CARDS.  
 BE SURE YOU HAVE ALSO INCLUDED:**

- \_\_\_ All cash and checks collected
- \_\_\_ All credit card pledge cards (or copy)
- \_\_\_ Corporate pledge card
- \_\_\_ All direct bill (statement sent to home address) pledge cards (or copy)
- \_\_\_ Pledge cards (or copy) of donations \$10,000 or more, or those donors combining totals with spouse for recognition in **Alexis de Tocqueville Society**.
- \_\_\_ Pledge cards (or copy) of donations \$2,500-\$9,999, or those donors combining totals with spouse for recognition in **Cornerstone Club**
- \_\_\_ Pledge cards (or copy) of donations \$1,000-\$2,499, or those donors combining totals with spouse for recognition in **Pillars Club**

- \_\_\_ Pledge cards (or copy) of donors contributing \$1,000 or more as an individual or \$1,500 or more as a couple for recognition in **Women's Leadership Circle**
- \_\_\_ Pledge cards (or copy) of donations \$500-\$999, or those donors combining totals with spouse for recognition in **Foundation Club**.
- \_\_\_ Pledge cards (or copy) with addresses that request **designations** to Counties, Impact Areas or specific United Way member agencies
- \_\_\_ Pledge cards (or copy) with e-mail addresses that request a **United Way e-newsletter**

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