

United Way Campaign Report Packet

Company name _____
 Mailing address _____
 City, State, Zip _____
 Email address _____
 Phone number _____

TOTAL number of employees at your company/agency: _____

PLEASE RETURN PACKET BY: _____

	# of Donors	Pledge Amount	Amount paid now
Corporate Gift Contribution from company. Please DO NOT count employee contributions with this number	N/A		
Employee Gifts (Cash, Check, Credit Card And Direct Bill)			
Payroll Deduction			N/A
Special fundraisers —Include the total amount raised through special events (i.e., bake sales, car washes, lunches, auctions, etc.) Prefer Cashier's Check or Cash	N/A		
TOTAL			



United Way of Fort Smith Area

120 North 13th St.
 Fort Smith, AR 72901
 479.782.1311
 479.782.3505 FAX

For United Way Office Use Only

Received by: _____

Date: _____

Data entered by: _____

Date: _____

IMPORTANT

We will begin deductions for this campaign on: _____

We prefer our payroll deduction statement mailed () or e-mailed ()

Before you seal this envelope, include a copy of all pledge cards.

For more information about how to host an impactful campaign for your company, your employees and your community, or for campaign materials and guest speakers, call our office at 479-782-1311. Our staff will be happy to assist you in any way. When your campaign is complete and your packet sealed, **PLEASE CALL US** and we will pick it up.

Campaign Coordinator: _____

Campaign Coordinator Email: _____

Campaign Coordinator Phone number: _____

Please make a copy of this envelope for your records.

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